

# Wedding Checklist

There are so many things to remember when planning for a wedding. You can use the below checklist to help you remember what you've completed and what you have left to do.

- Announcing your Wedding**
- Take an Engagement Photograph
  - Write up an Engagement Announcement
  - Write up Wedding Announcement
  - Send Wedding Announcement to Newspaper

- Planning your Wedding**
- Make a Rough Plan
  - Set Budget
  - Decide on Wedding Location
  - Reserve Wedding Location
  - Confirm With Wedding Location
  - Decide on a Wedding Date
  - Choose Wedding Party (*Bridesmaids etc...*)

- Coordinating your Wedding**
- Choose Photographer/Videographer
  - Choose Caterer
  - Confirm with Caterer
  - Decide on Guest list
  - Order Invitations
  - Send Out Invitations
  - Order Thank You Cards
  - Plan Rehearsal Dinner
  - Reserve Rehearsal Dinner
  - Have Rehearsal Dinner
  - Purchase Wedding ancillaries  
(*Guest Book etc...*)

- Planning the Reception**
- Decide on Reception Location
  - Reserve Reception Location
  - Confirm With Reception Location
  - Decide on Flowers and Decorations
  - Confirm Delivery of Flowers & Decorations
  - Choose Entertainment
  - Confirm with Entertainment
  - Order Cake
  - Confirm Delivery of Cake

- Planning Attire**
- Pick out Attire (*Wedding Dress etc...*)
  - Order Attire for Wedding Party
  - Final Fitting of Wedding Dress
  - Order Wedding Bands
  - Fit & Size Wedding Bands

- Planning the Honeymoon**
- Decide on Honeymoon Location
  - Book Honeymoon Destination
  - Confirm Honeymoon Reservations
  - Make Travel Arrangements
  - Pack for Honeymoon

- Taking Care of Legal Business**
- Apply for Marriage License
  - Confirm Receipt of Marriage License
  - Arrange Name & address Change (*Drivers License etc...*)

- Miscellaneous**
- Arrange Transportation
  - Apply Makeup & Dress for the Ceremony at Least an Hour or Two Early
  - Be Happy and Try to Stay Relaxed. It's your BIG DAY!

## Teals MARKET

### Floral SHOPPE

*We can help you create the wedding of your dreams!*

-Bouquets - Corsages - Floral Centerpieces  
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320-243-4506

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- Free Late Night Lunch\*  
(Smoked Turkey, Honey Ham, Wheat & White Bakery Rolls, Seasoned Kettle Chips)
- Free Linen Table Coverings & Napkins\*

\*New Bookings Only!!

## Wedding/Engagement Announcement Form

This information will be used for a wedding/engagement announcement in the Paynesville Press.  
\*Denotes required information.

\*Contact Name \_\_\_\_\_ \*Phone # \_\_\_\_\_  
 \*Wedding Date \_\_\_\_\_ \*Date to Run # \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
 \*Church \_\_\_\_\_ \*Town \_\_\_\_\_  
 Person(s) announcing the engagement \_\_\_\_\_

Bride's Information	Groom's Information
*Name _____	*Name _____
*Hometown _____	*Hometown _____
Lived in Paynesville? From _____ to _____	Lived in Paynesville? From _____ to _____
High School _____	High School _____
Graduation Year _____	Graduation Year _____
College _____	College _____
Graduation Year _____	Graduation Year _____
Degree(s) _____	Degree(s) _____
Employer _____	Employer _____
Job Title _____	Job Title _____
Parents _____	Parents _____
Parents' Town _____	Parents' Town _____
Local Grandparents? List names/towns.) _____ _____	Local Grandparents? List names/towns.) _____ _____

This form also available online at [www.paynesvilleareaonline.com/paypress/pressforms/forms.html](http://www.paynesvilleareaonline.com/paypress/pressforms/forms.html)

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